

EXECUTIVE MEETING ON 6 JULY 2021



DECISION SHEETS

Record of decisions made by the Executive pursuant to Regulation 12 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of publication: 7 July 2021

** Executive decisions will not be implemented until the expiry of 5 working days to take account of the Call-In procedure.*

<u>No.</u>	<u>Item</u>	<u>Decision</u>	<u>Reasons for the Decision</u>	<u>Details of alternative options considered and rejected at a meeting</u>	<u>Any declarations of conflict of interest and/or dispensations granted</u>
5	Hertford Hydro	That the Hertford Hydro project should be ceased in light of increasing costs and	This paper recommends that Executive consider ceasing the Hydro project in light of a	None	

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		reduced benefits associated with delivery and the alternative sustainability measures being introduced by the Council.	number of significant risks attached to the project		
6	Transformation Programme	That; a) the vision for the Transforming East Herts Programme that 'By 2025 East	To consider a report to transform the way the council operates in order to deliver budget savings, non-cashable efficiencies and improvements in customer service.	Do nothing – this has been considered however, due to the requirement for the Council to achieve a balanced budget position, this option would	

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		<p>Herts Council will be a customer focused, financially sustainable, effective organisation with flexible, empowered employees' be approved.</p> <p>b) the Head of Strategic</p>		<p>pose the highest risk to the organisation both in terms of service delivery and staffing. Balancing the budget could only be achieved through reducing or stopping the delivery of non-statutory services as well as reducing the offer wherever possible to statutory services. This is most likely to be the least</p>	

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		<p>Finance and Property be authorised to allocate such funding as required from the Transformation Reserve to deliver the Transforming East Herts Programme.</p> <p>c) Authorisation is</p>		<p>popular amongst residents, staff and Members</p> <p>Proceed with the 'discovery' phase of the Transformation programme to evaluate what could realistically be achieved and bring the proposals back before members in autumn 2021</p>	

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		<p>given to officers to commence the 'discovery' phase of the programme, with an update to be brought back to Executive in Autumn 2021.</p>			
9	Statement of Licensing Policy	To recommend to Council that the Statement of Licensing Policy 2021-			

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		26 be approved.			
10	Access to Information Policy	<p>That</p> <p>a) The draft Access to Information Policy be adopted</p> <p>b) That be Information Governance and Data Protection Manager be authorised to make any minor amendments that may be</p>	To consider the newly drafted Access to Information Policy for adoption following any proposed amendments.	Not to adopt this policy and maintain the existing access to information procedures and guidance without an overarching document. NOT RECOMMENDED as this would work against the council's aim to ensure sufficient compliance with the relevant access to information	

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		required, in consultation with the Head of Legal and Democratic Services.		legislation To consider and adopt this policy. RECOMMENDED as a means of ensuring that the council has an up-to-date overarching policy document in place to ensure that access to information best practice is adopted and applied.	
11	Data Retention Policy	That; a) The revised Data	To consider the reviewed Data Retention Policy	Not to adopt this policy and maintain	

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		<p>Retention Policy and its related schedule are adopted.</p> <p>b) The Information Governance and Data Protection Manager be authorised to make any minor amendments that may be required, in consultation with the Head of Legal and</p>	<p>and newly drafted Data Retention Schedule for adoption following any proposed amendments</p>	<p>the existing data retention schedule and policies. NOT RECOMMENDED as this would work against audit recommendations and the council's aim to ensure compliance with its obligations and the rights of data subjects under Data Protection Legislation.</p> <p>To consider and adopt this policy</p>	

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		Democratic Services.		and schedule. RECOMMENDED as a means of ensuring that the council has an up-to-date data retention policy and schedule in place to ensure that it complies with Data Protection Legislation.	
12	Data Breach Policy	That; a) the revised Data Breach Policy and its	To consider the reviewed Data Breach Policy and its related procedures for adoption following	Not to adopt this policy and maintain the existing data breach procedures	

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		<p>related procedural documents are adopted</p> <p>b) the Information Governance and Data Protection Manager be authorised to make any minor amendments that may be required, in consultation with the Head of Legal and Democratic</p>	<p>any proposed amendments</p>	<p>and guidance without an adopted policy document.</p> <p>NOT RECOMMENDED as this would work against the audit recommendations and the council's aim to ensure consistently robust data breach reporting procedures and compliance with the UK GDPR.</p>	

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		Services		To consider and adopt this policy and procedures. RECOMMENDED as a means of ensuring that the council has an up-to-date policy document in place to ensure that data breach best practice is adopted and applied.	